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ANNEX: OFFLINE PROJECT RISK REGISTER

Project Title: District-Level Disability -Inclusive Disaster Risk Reduction (DiDRR)	**Portfolio/Project Number: 01005802**	**Date: 11 March 2026**

#	Event	Cause	Impact(s)	Risk Category and Sub-category *(including Risk Appetite)*	Impact, Likelihood & Risk Level *(see Annex 3 Risk Matrix)*	Risk Valid From/To	Risk Owner *(~~individual~~ team accountable for managing the risk)*	Risk Treatment and Treatment Owner
1	There is a risk that FGDs, surveys, and consultations conducted to review District Disaster Management Plans (DDMPs) and state guidance on disability and gender inclusion may not adequately capture the perspectives of persons with disabilities from marginalized or excluded groups	This may be due to barriers related to mobility, communication, literacy, social stigma, geographic remoteness, and limited outreach mechanisms, which may restrict the participation of persons with disabilities living in poverty or remote communities.	Which will impact in inequitable or discriminatory outcomes where the review and assessment of DDMPs and related guidance do not fully reflect the needs, risks, and accessibility barriers faced by the most marginalized persons with disabilities, thereby limiting the effectiveness of recommendations for inclusive disaster preparedness systems.	**1. SOCIAL AND ENVIRONMENTAL (1.1. Human rights) - UNDP Risk Appetite: CAUTIOUS**	Likelihood: **1 - Not likely** Impact: **3 - Intermediate** Risk level: **LOW (equates to a risk appetite of MINIMAL)**	From: 11-Mar-26 To: 11-Sep-27	\ Team Lead, Action for Climate and Environment (ACE) Unit	• Risk Treatment 1.1 Inclusive stakeholder mapping will be conducted to identify persons with disabilities from marginalized groups, including those living in poverty and remote communities. Risk Treatment Owner: Project Manager • Risk Treatment 1.2: Accessible data collection methods will be used during FGDs and surveys, including accessible venues, local language facilitation, and appropriate communication formats. Risk Treatment Owner:: Project Manager • Risk Treatment 1.3:: DPRs will incorporate

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								gender and disability-inclusive considerations, while disability-specific indicators and accountability mechanisms will be integrated into monitoring and review frameworks to inform the strengthening of DDMPs and state guidance based on findings from FGDs, surveys, and consultations. Risk Treatment Owner: Project Manager
2	There is a risk that the mapping of Organisations of Persons with Disabilities (OPDs) and the development of community micro-plans may not ensure the meaningful participation of women with disabilities.	As a result of prevailing gender norms, caregiving responsibilities, time burdens, mobility constraints, and limited access to safe and accessible consultation spaces.	This may reproduce existing gender-based discrimination by limiting the participation of women with disabilities in community preparedness planning and decision-making processes, resulting in micro-plans that do not adequately address gender-specific risks and needs, including safety in evacuation and shelters, menstrual hygiene needs, and protection from gender-based violence during disasters.	**1. SOCIAL AND ENVIRONMENTAL (1.2. Gender equality and women's empowerment) - UNDP Risk Appetite: CAUTIOUS**	Likelihood: **1 - Not likely** Impact: **4 - Extensive** Risk level: **LOW (equates to a risk appetite of MINIMAL)**	From: 11-Mar-26 To: 11-Sep-27	Team Lead, ACE Unit … Team Lead, Action for Climate and Environment (ACE) Unit	• Risk Treatment 2.1: Gender-balanced participation will be promoted during OPD mapping and community planning processes. Meetings and consultations will be scheduled at times and locations accessible for women with caregiving responsibilities. Risk Treatment Owner: Project Manager • Risk Treatment 2.2:: Targeted outreach will be undertaken to ensure

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								participation of women with disabilities and women-led OPDs. Risk Treatment Owner: Project Manager
								• Risk Treatment 2.3:: Gender-sensitive risk assessments will be integrated into community micro-planning tools. Risk Treatment Owner: Project Manager
3	There is a risk that the District and State functionaries may not be adequately available to guide and lead the programme implementation from a policy perspective.	This may arise due to competing priorities and multiple responsibilities of district and state officials, which may limit the time and attention available for programme oversight and engagement.	This may result in delays in implementation, slower decision-making, and lower uptake or adoption of programme outputs by government systems.	**3. OPERATIONAL (3.5. Partners' engagement) - UNDP Risk Appetite: EXPLORATORY TO OPEN**	Likelihood: **2 - Low likelihood** Impact: **3 - Intermediate** Risk level: **MODERATE (equates to a risk appetite of EXPLORATORY)**	From: 11-Mar-26 : 11-Sep-27	Team Lead, Action for Climate and Environment (ACE) Unit	Risk Treatment 3.1: Regular engagement with the SDMA and DDMA through regular consultations, briefings, and planning meetings to build ownership and align programme priorities with government agendas. Risk Treatment 3.2: Establish clear coordination mechanisms and designate focal points within relevant government departments to ensure continuity of engagement and timely guidance. Risk Treatment 3.3: Organize periodic progress review for the NDMA to sustain interest, reinforce the programme's policy relevance,

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								and support informed decision-making. Risk Treatment Owner:: Project Manager Treatment Effect: These measures will strengthen government ownership, improve the availability of policy guidance from district and state functionaries, and reduce delays in decision-making and programme implementation.
4	There is a risk that the implementation of project activities in the field may be delayed due to delays in engaging appropriate agencies and/or technical experts.	This may arise from limited market interest in participating in UNDP procurement processes, resulting in fewer qualified bidders and extended procurement timelines.	This may lead to delays in mobilizing implementing partners and experts, slowing the rollout of field activities and affecting overall project progress against planned timelines.	**4. ORGANIZATIONAL (4.9. Procurement) - UNDP Risk Appetite: EXPLORATORY TO OPEN**	Likelihood: **2 - Low likelihood** Impact: **3 - Intermediate** Risk level: **MODERATE (equates to a risk appetite of EXPLORATORY)**	From: 11-Mar-26 To: 11-Sep-27	Team Lead, Action for Climate and Environment (ACE) Unit	Risk Treatment 4.1: Conduct early market outreach and vendor mapping to identify and engage potential agencies and experts capable of supporting project implementation. Risk Treatment 4.2: Design procurement packages and terms of reference that clearly articulate the scope of work and value proposition to encourage wider market participation. Risk Treatment 4.3: Procurement processes planned well in advance and a roster of pre-qualified vendors or experts to be considered where feasible to reduce engagement timelines. Risk Treatment 4.4: Wider dissemination of the UNDP proposals and RFPs in multiple platforms and social media.

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								Risk Treatment Owner:; Project Manager Treatment Effect: These measures will broaden the pool of potential service providers, improve market participation in procurement processes, and reduce delays in onboarding agencies and experts, thereby supporting timely implementation of project activities.
	There is a risk of insufficient availability or quality of disability-disaggregated data at the district level.	This may arise as existing disaster risk and demographic databases may not systematically capture disability-related information.	This may limit evidence-based planning, weaken targeting of interventions, and reduce the effectiveness of inclusive disaster preparedness measures.	**7. STRATEGIC (7.8. Innovating, piloting, experimenting) - UNDP Risk Appetite: OPEN TO SEEKING**	Likelihood: **2 - Low likelihood** Impact: **2 - Minor** Risk level: **LOW (equates to a risk appetite of CAUTIOUS)**	From: 11-Mar-26 To: 11-Sep-27	Team Lead, Action for Climate and Environment (ACE) Unit	Risk Treatment 5.1: Support district authorities to integrate disability-disaggregation into existing disaster risk and demographic data systems through collaboration with NDMA, SDMAs, and relevant government departments. Develop and promote standardized tools and guidance for collecting disability-disaggregated data during disaster risk assessments, preparedness planning, and community-level surveys. Conduct capacity-building for district officials and local stakeholders on the importance of disability-disaggregated data and practical methods for its collection, analysis, and use in planning. Risk Treatment Owner:; Project Manager Treatment Effect: These measures will improve the availability and quality of disability-disaggregated

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								data, enabling more evidence-based planning,

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ANNEX 3: RISK MATRIX

